

**Government Degree College Shri Renuka JI at Dadahu**

**CRITERIA FOR RANKING OF GOVERNMENT DEGREE COLLEGES AND SANSKRIT COLLEGES  
OF HIMACHAL PRADESH for the session 2024-25**

**1. Teaching Learning (Score 140)**

<b>Sr No</b>	<b>Activity</b>	<b>Distribution of Score</b>	<b>Total Score</b>	<b>Score Claimed</b>	<b>Remarks</b>
1.	<b>Mode of teaching</b>	<p>i. Lecture method only = 6  ii. Technology-based teaching only = 6  (6+6 = 12)</p> <p>Or</p> <p>Blended teaching = 12</p> <p>iii. Flipped Classroom = 08</p> <p>iv. As per need of different groups of students = 05</p>	25	<b>25</b> (12+8+5)	
2.	<b>Curriculum Planning and Implementation</b> i. Teaching Schedule = 10 ii. Whether learning outcomes defined = 5 iii. Curriculum enrichment practices (Projects, Surveys, educational tours and industry visits) = 16 iv. Internal assessment mechanism: (quizzes, class test, presentation, assignments, MTT etc) (Max. 8) v. Prompt communication of assessment/results to students = 6 <i>(e.g. displayed on college websites/ notice board/class groups/submitted to (COE)</i>	<p>i. Followed 100% = 10  80-99% = 8  60-79% = 6  Up-to 59% = 4</p> <p>ii. 100% = 5  80-99% = 4  60-79% = 3  Up-to 59% = 2</p> <p>iii. 4.0 x No. of enrichment practices observed = 16</p> <p>iv. Followed by all the Departments = 8  Above 80% = 6  60-79% = 4  Up-to 59% = 2</p> <p>v. Within 7 Days = 6  8-14 Days = 3  More than 14 Days = Nil</p>	45	<b>45</b> (10+5+16+8+6)	
3.	<b>Add-on Courses/Certificate Courses:</b> i. No. of Courses (To be specified separately) ii. % of students benefitted (% of students completed MOOCs/spoken Tutorial/NPTEL/Other courses offered by	<p>i. No. of courses &gt; 5 and students benefitted &gt; 50 % (10+10)</p> <p>ii. No. of courses &gt; 3 and students benefitted 41-50% (7.5+7.5)</p> <p>iii. No. of courses &lt; 3 and students benefitted 31-40%</p>	20	0	

	recognized organizations).	(5+5) iv. No. of courses <3 and students benefitted up to 30 % (2.5+2.5)			
4.	<b>Student Feedback (taken from students with 80% attendance)</b> i. Sample Size ii. Students satisfaction iii. Action on feedback	i. $>25\% = 05, 20-25\% = 4, 15-19\% = 3, 10-14\% = 2, <10\% = 1$ ii. $91-100\% = 10, 81-90\% = 8, 71-80\% = 6, 61-70\% = 4, \text{less than } 61\% = 0$ iii. Considered and action taken on doables = 81-100% = 10, 61-80% = 8, 51-60% = 6, 41-50% = 4	25	<b>25</b> (5+10+10)	
5.	<b>Examination Results</b> i. % of Student Passed ii. % of Students with A Grade and Above <b>iii. No of Students in University Merit</b>	1. $>81\% = 9; 71-80\% = 8; 61-70\% = 7; 51-60\% = 6; 41-50\% = 4; 31-40\% = ;, <30\% = 0$ 2. $>20\% \text{ with A Grade and above} = 8; 16-20\% = 7\%; 11-15\% = 6; 6-10\% = 5; 1-5\% = 4.$ 3. HPU/SPU Merit List 1 <sup>st</sup> - 3 <sup>rd</sup> position = 8; 4 <sup>th</sup> - 10 <sup>th</sup> position = 6.	25	<b>17</b> (9+8+0)	

## 2. Student Support, Services and Progression (Score 280)

Sr No	Activity	Distribution of Scores	Total Score	Score Claimed	Remarks
1.	<b>Pre and Post Admission Counselling:</b> i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media. ii. Pre-admission counselling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission.	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2.  ii. Yes = 10 No = 0  iii. Post admission counselling/ Induction = 10	25	<b>25</b> (5+10+10)	
2.	<b>Scholarships:</b>	i. = 5 ii. = 5	10	<b>10</b> (5+5)	

	i. Awareness about different Scholarship Schemes and 100% coverage of all eligible students. ii. Scholarships other than Government Schemes.				
3.	<b>Sports and Cultural Activities:</b> i. % of Students participating in sports activities: ii. % of Students participating in cultural activities iii. Medal/trophy won in Sports/Cultural Activities a. National/Inter University b. State/Inter College c. District level (also include cluster level)	i. 20% = 10 16-20% = 6 11-15% = 2  ii. >20% = 10 16-20% = 6 11-15% = 2  iii. a. = 12 b. = 10 c. = 6	32	<b>26</b> (10+10+6)	
4.	<b>Students Participation in NSS/NCC/Rangers &amp; Rovers/Clubs:</b>	i. NSS = 4 ii. NCC = 4 iii. Rangers & Rovers = 4 iv. Road Safety = 4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society =4	20	<b>12</b> (4+0+0+4+4)	
5.	<b>NSS/NCC/Rangers &amp; Rover:</b> Participating in i. National Camps/RD Parade ii. State Camps/Parade iii. Awards won in these activities a. National b. State c. Cluster Level	i. = 10 ii. = 7 (either of i or ii) iii. a. = 8 b. = 5 c. = 3	18	NIL	
6.	<b>Anti-Drugs Awareness Programmes:</b> i. No. of awareness programs organised ii. % of students benefitted iii. Counselling of suspected addicts	i. 4 and above =4; 3=3; 2=2; 1=1  ii. More than 50% = 4  iii. 2	10	<b>8</b> (4+4+0)	

7.	<b>Gender Equity:</b> i. No. of health/sensitization programs organised ii. % of students participated iii. Women anti sexual harassment committee constituted as per norms iv. Grievance Redressal as per timeline	i. 3 and above = 3; 2=2; 1=1 ii. More than 20 % = 3; 11-20% = 2 iii. Yes = 2 iv. Yes = 2	10	<b>10</b> (3+3+2+2)	
8.	<b>Mentor-Mentee Groups:</b> Sessions conducted per group of students	4 and more session = 10; 3=8; 2=5; 1=3	10	<b>10</b>	
9.	<b>Coaching for National level competitive examination/HAS</b>	10	10	<b>10</b>	
10.	<b>Remedial Classes/ Bridge Courses: % of students benefitted</b>	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6-10 = 4	10	<b>NIL</b>	
11.	<b>Capacity Building of Students:</b> i. Life Skills (Yoga, Martial Arts, Problem Solving, Critical thinking, Decision Making, Effective communication skills, coping with stress and emotions, etc.) ii. Language-cum-Graduate attributes Development programmes	i. = 10 ii. = 10	20	<b>20</b> (10+10)	
12.	<b>Career Counselling &amp; Placement Cell:</b> i. No. of career counselling sessions organised for each group of students ii. Number of Placement Drives iii. Self-Employment Modules Organised iv. No of students benefitted	i. More than 5 = 6; Less than 5 = 4 ii. More than 2 = 4; Less than 2 = 2 iii. Yes = 4; No = 0 iv. More than 50% = 6; Less than 50% = 4	20	<b>12</b> (6+0+0+6)	
13.	<b>Student Progression:</b> i. % of Students opted for Higher Education ii. No. of Students who cleared National Level examination (IAS, CDS, OTA, JAM, NET, etc.) and HAS, AP through HPPSC	i. >50% = 10; 30-50% = 8; 20-30% = 6; up to 20% = 4 ii. 5.0 x no. of Students (Max. 20 points)	30	<b>9</b> (4+5)	

14.	<b>No. of Co-curricular and Sports Activities organised:</b> i. Inter-University Events (Zonal/National) ii. Inter-College Events <b>iii. Intra-College Events</b> (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events = 10 ii. Inter-College Events = 6 iii. Intra-College Events = 3 Each (Max. 9)	25	<b>9</b> (0+0+9)	
15.	<b>Annual Prize Distribution Function Organised:</b> (Yes/No)	Yes = 10 No = 0	10	<b>10</b>	
16.	<b>College Magazine Published:</b> (Yes/No)	Yes = 10 No = 0	10	<b>10</b>	
17.	<b>College Website updated regularly or not</b>	Yes = 10 No = 0	10	<b>10</b>	

### 3. Infrastructure & Resources (Score 160)

S. No .	Activity	Distribution of Scores	Total Score	Score Claimed	Remarks
1.	<b>Classrooms</b> Classrooms well maintained	Yes = 10 No = 0	10	<b>10</b>	
2.	<b>Library Facilities</b> i. Whether adequate print books available ii. Whether newspaper(mini mum 5), magazines (Minimum 3) and journals (Minimum 3) available iii. Whether access to e-resources available iv. Seating Capacity in the Library v. Usage of Library resources vi. Digital Library having at least 5 computer systems with internet facility	i. 500 books per hundred students= 3; Less than 500=1 ii. Yes =3 No = 0 iii. 3 iv. 10% of the student strength= 4 v. 100% = 7 75% = 5 50% = 3 25% = 1 vi. Yes = 5	25	<b>18</b> (1+3+3+4 +7+0)	
3.	<b>ICT Facilities:</b> i. No. of Interactive Panels/N	i. 5 or more = 5, 4=4, 3=3, 2=2, 1=1 ii. >50 % = 5; <50 %=0 iii. >50 % =5; <50 % =0	25	<b>22</b> (2+5+5+5 +5)	

	<ul style="list-style-type: none"> <li>o. Multimed a Projectors /K-Yan % of teachers using ICT facilities</li> <li>ii. No. of students benefitted from ICT facilities</li> <li>iii. Internet connectio ns/Lease d Line/ wifi campus (Yes/No)</li> <li>iv. Use of ICT facilities</li> </ul>	<ul style="list-style-type: none"> <li>iv. Yes=5</li> <li>v. 100% = 5 75% = 4 50% = 3 25% = 2 &lt;25% = 0</li> </ul>			
4.	<p><b>Facilities for Specially-abled Students:</b></p> <ul style="list-style-type: none"> <li>i. Ramps/W heel chairs/Su pport railing</li> <li>ii. Separate Washroo ms</li> </ul>	<ul style="list-style-type: none"> <li>i. Yes= 2</li> <li>ii. Yes=2</li> </ul>	4	<p><b>4</b> (2+2)</p>	
5.	<p><b>Sports Facilities:</b></p> <ul style="list-style-type: none"> <li>i. No. of games / sports activity conducted</li> <li>ii. Indoor sport facilities</li> <li>iii. Adequate sport equipments</li> <li>iv. Gymnasiu m (Operatio nal)</li> </ul>	<ul style="list-style-type: none"> <li>i. More than 5=8; Less than 5= 4</li> <li>ii. Yes=4</li> <li>iii. Yes=4</li> <li>iv. Yes=4</li> </ul>	20	<p><b>16</b> (8+4+4+0)</p>	
6.	Auditorium/Hostels /Seminar Hall/Staff Quarters	<p>Auditorium = 4 Hostels = 4 (2 Point for each hostel) Staff Quarters- 4</p>	16	<p><b>4</b> (0+0+0+ 4)</p>	

		Seminar Hall-4			
7.	<b>i.</b> Laboratories with Adequate Equipment According to Syllabus <b>ii.</b> Usage of available Lab infrastructure	i. Yes = 10 ii. 100% = 10 75% = 6 50% = 5 25% = 3 <25% = 0	20	<b>0</b>	
8.	<b>i.</b> Adequate numbers of computers <b>ii.</b> Usage of computer hardware	i. One system per 30 students= 5; 31-40=3; 41-50=2, more than 50= 1 ii. 100% = 5 75% = 4 50% = 2 25% = 1 <25% = 0	10	<b>0 (0+0)</b>	
9.	Canteen , Staff Room /Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 point each facility (Max 10)	10	<b>6 (0+2+0+0+0+2+2 )</b>	
10.	Documentation of Academic, co-curricular and extra-curricular activities and achievements of students and staff on regular basis	Yes = 20 No = 0	20	<b>20</b>	

#### 4. Institutional Management (Score 220)

S.N o.	Activity	Distribution of Scores	Total Score	Score Claimed	Remarks
1.	<b>Institutional Vision:</b> i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	18	<b>18 (6+6+6)</b>	
2.	<b>IQAC:</b> i. No. of meetings per year ii. No. of programmes organised (Trainings,	i. 4 meetings= 6; 3 meetings= 4 ii. 2 per activity (Max. 6)	12	<b>10 (6+2+2)</b>	

	workshops, IPR, etc.)				
3.	<b>Management of Institutional Funds:</b> i. Funds (BF, AF, PTA) used/ spent for Institutional Development/ student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. Used >90% of the funds collected annually =10; 71-90%-8; 51-70%-6;31-50%-4; <30%-0 ii. Yes= 2 iii. Yes=4	<b>16</b>	<b>16</b> (10+2+4)	
4.	<b>Grievance Redressal of Students, Employees</b> i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	<b>10</b>	<b>04</b> (04+0+0)	
5.	<b>Green &amp; Clean Campus:</b> i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, building/ campus	i. 6 ii. Excellent = 10 Satisfactory = 6 Poor = 0	<b>16</b>	<b>12</b> (02+10)	
6.	<b>Facilities for Students:</b> i. Common room for girls ii. Adequate Toilets as per the student strength iii. Sanitary napkin vending machine/ incinerator iv. CSCA Room with proper furniture v. Student Centre for co-curricular activities and its regular usage	Three for each facility	<b>18</b>	<b>15</b> (3+3+0+3 +3+3)	

	vi. Regular use of playground				
7.	<b>Regular Updation of Service Books/Service Records</b>	Yes=3	3	<b>3</b>	
8.	<b>Timely Submission of ACRs</b>	Yes=3	3	<b>3</b>	
9.	<b>Prompt Response to Official Correspondence</b>	Yes=5	5	<b>5</b>	
10.	<b>Proper Maintenance of official records (Cash Book/Stock Register, Fund Register, leave records, fine fund etc.)</b>	Yes = 10	10	<b>10</b>	
11.	<b>Proper Record of Attendance Register</b>	Yes = 10	10	<b>10</b>	
12.	<b>Whether ranked by NIRF, Other Agencies</b>	Yes=10	10	<b>0</b>	
13.	<b>Whether accredited by NAAC</b>	A and above (Level 4 or 5) =20 B+ & B++ (Level 3) =16 B (Level 2) =12 Accredited (Level 1) = 10	20	<b>0</b>	
14.	<b>Whether AQAR are being Submitted as per timeline annually or not</b>	Yes = 12 No = 0	12	<b>0</b>	
15.	<b>Recognition for Exemplary Contributions by the Staff and Students</b>	Four point each	8	<b>0</b>	
16.	<b>Involvement of Stake Holders:</b> i. PTA ii. OSA	i) <ul style="list-style-type: none"><li>PTA constitutes as per norms = 1</li><li>PTA Supportive = 1</li><li>Significant contribution of PTA (Enclose documentary proof) = 10</li></ul> ii) <ul style="list-style-type: none"><li>OSA framed as per norms = 1</li><li>Financial contribution or equivalent (in kind) per 100 alumni of Rs. 25,000 per annum = 3</li><li>Non-financial contribution = 4</li></ul>	20	<b>13</b> (1+1+10+1+0+0)	
17	<b>Feedback from Stakeholders other</b>	Yes=4	4	<b>4</b>	

	<b>than students and action taken thereon</b>				
18.	<b>Annual Review Meeting on students outcome in academics, co-curricular, extra-curricular and extension activities and action taken during next academic session for achieving excellence</b>	Yes = 25	25	<b>25</b>	

## 5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

	<b>Activity</b>	<b>Distribution of Scores</b>	<b>Total Score</b>	<b>Score Claimed</b>	<b>Remarks</b>
1	<b>Best Practices Description &amp; Outcome of Best Practices (at least two):</b>	10 points per best practice	<b>20</b>	<b>10</b>	
2	<b>Special Initiatives Taken for:</b> i) Energy conservation/ use of Solar energy ii) Solid Waste Segregation/ Management iii) Rain water harvesting & its use for gardening and cleanliness iv) Plastic free campus v) Blood Donation Camp vi) Adoption of Village/Educational Institutions	4 points per initiative	<b>24</b>	<b>8</b> (4+4+0+4+0+4)	
3.	<b>Social Impact of Extension Activities:</b> (On the basis of Community Feedback)	Minimum three activities=10, 2 activities=8, 1 activity=5	<b>10</b>	<b>8</b>	
4.	<b>Special New Innovative Initiatives Or Ideas Adopted in</b>	4 points each initiative (max.=16)	<b>16</b>	<b>16</b>	

	<b>the College.(Other than sr.no 5.2 above):</b>				
5.	<b>Collaborations:</b> <ul style="list-style-type: none"> <li>i. With Peer Educational/ Research Institutions</li> <li>ii. Other Government Bodies Industry</li> </ul>	5 points each (Max. 15 points)	<b>10</b>	<b>5</b> (5+0)	

## 6. Faculty Profile & Research Activities (Score 100)

	<b>Activity</b>	<b>Distribution of Scores</b>	<b>Total Score</b>	<b>Score Claimed</b>	<b>Remarks</b>
1	<b>% of Teachers with Ph. D.</b>	More than 70%=5, 61-70%=4, 51-60%=3, less than 50%=2	<b>5</b>	<b>2</b>	
2.	<b>Teachers as Research Guides</b>	4 point each research guidance (max.= 8)	<b>8</b>	<b>0</b>	
3.	<b>No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops (one week or more) Attended by Teachers (in last three years)</b>	30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5% of faculty=4	<b>10</b>	<b>10</b>	
4.	<b>Projects/Patents/Fellowships/Associations:</b> <ul style="list-style-type: none"> <li>i) Major</li> <li>ii) Minor</li> <li>iii) Patents</li> <li>iv) Fellowships</li> <li>v) Associateships</li> </ul>	i) 10 ii) 8 iii) 10 iv) 5 v) 3 (Max. 10)	<b>10</b>	<b>0</b>	
5.	<b>No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years):</b> <ul style="list-style-type: none"> <li>i) International</li> </ul>	i) 2 point per paper presented ii) 1 point per paper presented	<b>8</b>	<b>8</b>	

	ii) National/R egional/Sta te level				
6.	<b>Seminars, Workshops, Conferences and Trainings organised by the Institution</b> a) International b) National c) State Level	i. 6 ii. 4 iii. 3	<b>6</b>	<b>4</b>	
7.	<b>No. of Paper Published:</b> i) UGC Care list Journals ii) Non-UGC Care list Journals iii) Citations	i) 5 points per paper ii) 2 points per paper iii) 1 point per 20 citations	<b>20</b>	<b>20</b>	
8.	<b>Teachers' Special Innovative Ideas (Brief Description thereof)</b>	Yes=5	<b>5</b>	<b>0</b>	
9.	<b>No. of Books Published/ Chapter in Books</b>	5 points per book and 2 points per chapter	<b>20</b>	<b>20</b>	
10.	<b>Teachers Academic and Extension Activities:</b> i) Resource person ii) Member of Board of Studies/Subject experts etc. iii) Popular articles	i) 2 point each activity ii) 4 point each activity iii) 2 point each activity (Max. 10 points from all categories)	<b>10</b>	<b>0</b>	
11.	<b>Awards by Recognised Organisations:</b> i) International ii) National iii) State	i) 5 ii) 4 iii) 3 (Max. 5 points from all categories)	<b>5</b>	<b>0</b>	

## 7. Miscellaneous (Score 120)

	Activity	Distribution of Scores	Total Score	Score Claimed	Remarks
1.	<b>Any Other Important</b>	10 Each (Max. 50)	<b>50</b>	<b>0</b>	

	<b>Information not Covered Above</b>				
2.	<b>Spot Evaluation by the Officers from the Directorate of Higher Education/ Representative of the Directorate of Higher Education</b>	20	<b>20</b>	<b>0</b>	
3.	<b>AG Audit Paras Settled Upto Date</b>	Yes = 5	<b>5</b>	<b>0</b>	
4.	<b>Local Audit Paras Up to Date</b>	Yes = 5	<b>5</b>	<b>0</b>	
5.	<b>Timeline adhered to in filing reply of court cases/ RTI Applications/Public Grievances received through Mukhyamantri Seva Sankalp Yojna 1100 and CPGRAMS</b>	Yes = 10	<b>10</b>	<b>10</b>	
6.	<b>Invited Speakers on various themes relevant to holistic development of students</b>	Yes = 10	<b>10</b>	<b>10</b>	
7.	<b>Skill Development Training (At least 20% students benefitted)</b>	Yes = 20	<b>20</b>	<b>20</b>	

**Note:** Documentary Evidence to be submitted/ uploaded in support of claimed points under each criterion.

### **SUMMARY OF SCORES**

<b>S.No.</b>	<b>Criteria</b>	<b>Score</b>	<b>Score Claimed</b>	<b>Remarks</b>
1.	Teaching Learning	140	112	
2.	Student Support, Services and Progression	280	191	
3.	Infrastructure & Resources	160	100	
4.	Institutional Management	220	148	
5.	Best Practices, Innovation and Institution Distinctiveness	80	47	
6.	Faculty Profile & Research Activities	100	64	
7.	Miscellaneous	120	40	
<b>Total Score</b>		1100	<b>702</b>	

